

Defiance College Fundraising Project Request Form

(Faculty, Staff, Athletics, Student Organizations)

Name

Department

Phone

E-mail

Activity

Start Date

End Date

Item(s)

Signature of representative on President's Cabinet

\$Amount/Goal

Obtained From (name/date)

Proceeds benefit

Describe how you will proceed with your fund raising endeavor.

List who will be approached. (Individuals, business, parents, etc.) If businesses are included in your fundraising activity please provide all contact names and business names on a separate sheet.

Signature

Date

Institutional Advancement Office Approval

Approved by: Name

Title

Date

Required Changes

Applicant Signature

Date

Fundraising Project Request Forms should be submitted to: John Trautman, Senior Advisor to the President of Institutional Advancement at jtrautman@defiance.edu or drop off at Room 216D in Defiance Hall.

Questions? Contact John at jtrautman@defiance.edu or at Ext. 2463.